

**TOWN OF WOLFEBORO / NH BOAT MUSEUM
JOB DESCRIPTION
ASSISTANT SAILING INSTRUCTOR**

JOB SUMMARY:

The Assistant Sailing Instructor works under the direct supervision of the Head Sailing Instructor and is responsible for supporting the community sailing program. The position involves ensuring that all boats and equipment are ready for each class, helping with the instruction of students, ensuring that students are conducting themselves safely, and storing all boats securely each day.

ESSENTIAL FUNCTIONS/MINIMUM PERFORMANCE STANDARDS:

- Assist in the instruction of class participants in the sport of sailing, according to their skills and abilities (beginner to advanced). Participant ages range from 9-15 years old for the youth programs and 16+ for adult programs.
- Prepare sailing equipment and supplies daily for participants.
- Assist in supervising all activities. Establish and communicate expected conduct to ensure a safe learning environment.
- Operate a safety motorboat for class.
- Ensure the proper handling of first aid and emergency situations.
- Ability to perform minor boat and sail repair.
- Communicate well with class participants and parents.

Minimum Qualifications, Training, or Experience to Start:

- Must have basic understanding of equipment and supplies used in a sailing program.
- Must have previous experience related to sailing.
- Desire current certification as a US Sailing Counselor. US Sailing Small Boat Instructor Level 1 or an equivalent certification is a plus.
- Must possess a valid NH State Driver's License and a Boating Safety Certificate (NASBLA approved)
- Must possess or obtain Basic First Aid & CPR Certification.
- Lifesaving Certification is a plus.
- Available July through mid-August, M-F, 8:30am – 4pm.

Physical Capabilities

- Physical strength and ability to lift up to 50 pounds.
- Stamina to stand and walk for a minimum of four hours.
- Advanced swimming skills.
- Must be at least 16 years old.

Interested applicants should send a resume to parksdirector@wolfeboronh.us or call 603-569-5639.