



**Position Title:** *Miss Lauren Dock Attendant* (Guest Services Agent)  
**Location:** Within North Water Marine in Laconia, NH  
**Reports to:** Boat Excursions Operations Manager  
**Status:** Seasonal Part-time position; hourly \$15.00  
**Application deadline:** ASAP  
**To apply:** Send resume, cover letter and references to MillieB@nhbm.org

### Position Summary

Do you enjoy being lakeside surrounded by gorgeous boats, meeting new people? Looking for a few hours of work a week May - October? Joining the *Miss Lauren* vintage boat ride on Lake Winnepesaukee crew might be just what you're looking for!

The Dock Attendant covers the guest services kiosk for the *Miss Lauren* vintage boat rides. The Dock Attendant checks passengers in for the *Miss Lauren*, as well as assists passengers with boarding and disembarking. The Attendant will also assist the captain with docking procedures associated with departure and arrival of the *Miss Lauren*.

Seasonal: May 31 – October 14

Days: Monday – Sunday, 7-21 hours weekly (weather dependent)

### Responsibilities:

- Point of Sales processing / check-in
- Answer telephone
- Communicate information about NHBM, events, programs, etc. to the public
- Opening / closing procedures for the *Miss Lauren*
- Other duties as assigned

### Qualifications

2-3 years of retail or customer service experience with ability to do basic math for point of sales transactions. Excellent communication skills to greet and converse with the public as well as on the phone. Good sense of humor. This position requires standing, sitting, walking on uneven surfaces, climbing stairs, and climbing into and out of a boat. Must be able to lift at least 30 lbs from floor to waist. Ability to assist tying up the boat requires being on a dock over water.

Knowledge of Lake Winnepesaukee, Laconia, and surrounding area in New Hampshire a plus

### The New Hampshire Boat Museum

The *Miss Lauren* is a replica vintage 1928 mahogany motorboat, a Hacker-Craft. It is a 28', triple cockpit runabout that can take up to 8 passengers for narrated rides on Lake Winnepesaukee. The *Miss Lauren* is owned by The New Hampshire Boat Museum (NHBM) and is one of two vintage boats operated by the museum. NHBM's year-round location is in Moultonborough with a seasonal site in Wolfeboro.

Since 1992, NHBM has been the premier destination for all things boating in New Hampshire. With the addition of its Moultonborough location, NHBM is poised to become a modern hub for educational enrichment and cultural preservation. With engaging programs and exciting activities that blend experiential

learning with the importance of safety and responsible boating, NHBM is committed to the stewardship of our lakes and waterways for generations to come. Join us in shaping a brighter future, both on and off the water.

**Equal Opportunity Employer**

The New Hampshire Boat Museum is an equal opportunity employer and does not discriminate against any person because of race, color, creed, religion, sex, national origin, disability, age or any other characteristic protected by law (referred to as "protected status").